[Date]

[Name]

[Title]

[Employer Name]

[Address]

[City, State, Zip]

Dear Payroll Department:

It is with respect that I hereby notify you that I am immediately withdrawing my union membership as is my right under the First Amendment as expressed by the U.S. Supreme Court ruling in *Janus v. AFSCME*. Consequently, since I am no longer a union member, I will not pay union membership dues or other agency fees.

I do not consent to any further payment or withholding of dues, fees, or political contributions to the union or any of its affiliates. If you believe I have given consent in the past, that consent is revoked, effective immediately, notwithstanding any opt-out period.

I understand that [Union Name] has arranged to be the sole provider of workplace representation services for all employees in my bargaining unit. I understand further that, in exchange for the privilege of acting as the exclusive bargaining representative, [Union Name] must continue to represent me fairly and without discrimination in dealings with my employer. Please advise me if you have a different understanding.

I ask that you notify me immediately in writing if you are not willing to honor my rights, provide me with the legal reasons for your refusal, and outline the specific steps I need to undertake to withdraw my membership.

Respectfully,

[Your Full Name]

[Your Home Address]

[Your City, State, Zip]

[Your Phone Number]

[Your Email]

[Your Employer]

[Your Job Title or Position Type]

[Amount Employed (Full/Part)]